



Account Procedures

APPLICATION FOR NEW ACCOUNT

- Complete account documents (*see Checklist - next page*)
- Fax to **(415) 820-5399** or Scan to NewAccounts@icdfunds.com
 Account number will be issued
 Account is ready to trade next day*
**Some Offshore Funds require multi-day preparation before first investment*
- **Send originals to:**
 Institutional Cash Distributors, LLC
 580 California Street, Suite 1335
 San Francisco, CA 94104

TRADING PROCEDURES

- Log trade(s) on-line *or* call ICD Trade Desk at *(800) 611-4423*
- To ensure successful execution of first investment, log trade and settle purchase wire at least 60 minutes prior to Fund Deadline
- Certain USD funds, and all EUR and GBP funds, require multi-day set-up prior to *first* trade. Contact ICD to discuss these funds before investing.

Wire Purchase proceeds to:

\$ USD	€ EUR	£ GBP
JPMORGAN CHASE New York, NY SWIFT – CHASUS33 ABA# 0210-0002-1 DDA# 066001633 JP Morgan Clearing Corp. For further credit: <i>client account# & client name</i>	JP Morgan - Frankfurt SWIFT BIC: CHASDEFX Account Number: 6001601274 IBAN: DE62501108006001601274 CLEARING SWIFT: BEARUS33 JP Morgan Clearing Corp. <i>FBO client account#/name</i>	JP Morgan Chase Bank - London SWIFT BIC: CHASGB2L SORT CODE: SC609242 Account Number: 11120607 IBAN: GB06CHAS60924211120607 CLEARING SWIFT: BEARUS33 JP Morgan Clearing Corp. <i>FBO client account#/name</i>

See Next Page for Document Checklist



Document Checklist

The following items are needed to establish a portal account via ICD:

- Clearing Firm Corporate Cash Management Application/Agreement (CCMA)**
 - *This will establish your clearing account*
 - *Must be signed by authorized signer(s) of your organization*

- Corporate Resolution/Certificate of Incumbency**
 - *Required as proof of authority for signers of CCCA and other documents*
 - *Must be currently dated, within the last 60 days*
 - *Authorized signers cannot authorize themselves (should be Secretary or other officer)*
 - *ICD provides a "Short-Form" for your convenience*

Additional documents required for Offshore (non-U.S. Domestic):

- U.S. IRS Form W8**
 - *Must receive original document prior to establishing new account*
 - *Must be signed by authorized signer(s) of your organization*
 - *Be sure to:*
 - *Correctly represent if your country has a tax-treaty with the U.S.*
 - *Date the Form at bottom*
 - *List your title on the "Capacity" request at bottom*

- Certified Articles of Incorporation/Association (or similar)**

- U.S. Address Explanation on Letterhead (if statement mailing address is in U.S.)**

Please contact the ICD Trade Desk if you have any questions.

Your account will be established upon faxed/scanned receipt of these documents. Note that offshore accounts require delivery of original W-8 prior to account set-up.

All originals are mailed to the address below.